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MEMORANDUM FOR:	Chief, Headquarters Security Branch, Physical Security Division, OS			
FROM:	Chief, Building Planning Staff, OL			
SUBJECT:	Request for VIP Parking Space			

1. The following senior officials from Skidmore, Owings & Merrill will be coming to the Headquarters Building on Thursday, 27 August 1981, at approximately 1400 hours to present a briefing in the DDA Conference Room:

Walter Arensberg Alan Carroll James Rich

2. It is requested that you provide VIP parking for one car.

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